



RICHLAND COUNTY 4-H AMBASSADOR PROGRAM



Application due: April 1, 2020

Who is eligible?

All Richland County 4-H members who:

- a) Are in 7th-8th grade (Junior 4-H Ambassadors must have completed one year in 4-H) or Are in 9th-12th grade (4-H Ambassadors must have 2 or more years of 4-H experience).
- b) Are approved by their 4-H Club Leader as good representatives of the Richland County 4-H Youth Development Program.
- c) Agree to meet the expectations of the program. (see “What are your responsibilities” on page 2)
- d) Agree to participate in and complete the Richland County 4-H Ambassador Orientation.

What will YOU get out of the program?

1. Be recognized as a 4-H teen who has achieved high standards of excellence in your 4-H program or project work, in citizenship, and in leadership.
2. Opportunities and experiences to enhance your knowledge, skills, attitudes, and aspirations in leadership, citizenship, communications and public relations, scholarship, and related areas of interest and need.
3. Serve as spokespersons in order to develop and strengthen 4-H partnerships with government officials, the media, state associations, donors, civic groups, parents, volunteers, and others.
4. Meaningful opportunities to be actively involved and valued as equal partners in defining, developing, implementing, diversifying, and improving 4-H youth development in Richland County.
5. Be involved in expanding 4-H marketing and promotion efforts and manage the Richland County 4-H image to ensure compatibility with our vision, mission, and values.

The Richland County 4-H Ambassador program recognizes teens for standards of excellence and leadership in 4-H. All Richland County 4-H teens who have achieved excellence in 4-H work, 4-H participation, 4-H citizenship, 4-H leadership, 4-H officer/committee work, and other non-4-H leadership are invited to apply for a position on the Richland County 4-H Ambassador Team.

**Being a Richland County 4-H Ambassador is both a tremendous honor
and an important responsibility.**

What are your responsibilities?

4-H Ambassadors will be expected to:

1. Actively participate in the 4-H Ambassador program
2. Maintain high standards of excellence related to the 4-H pledge commitments of:
 - a. Clear thinking
 - b. Great loyalty
 - c. Large service
 - d. Better living
 - e. For the betterment of their club, community, country, and world through positive community service, citizenship, and leadership.
3. Develop knowledge, attitudes, skills, and aspirations related to:
 - a. Leadership
 - b. Citizenship and Service
 - c. Communications, Promotion, and Public relations
 - d. Scholarship
 - e. Personal areas of interest
4. Participate in the Richland County 4-H Ambassador Training Program. *If you are a returning Ambassador, you will be expected to help lead this training.*
5. Assist with Richland County 4-H events. Possible activities include: Serve as emcees, planning committee members, and assisting with 4-H events (i.e., Richland County Fair, June Dairy Day, National 4-H Week, 4-H Recognition Banquet, Parades, 4-H Open House, Culver Share Night, 4-H Project Days, School Promotions and more! We would love to hear your ideas on how to promote 4-H!).
6. Assist as needed in planning, implementing, and evaluating county 4-H programs.
7. Represent Richland County 4-H on statewide committees. (Optional)
8. Work with other Richland County 4-H Ambassadors to plan, implement, and evaluate an Ambassador project to strengthen, promote, and publicize the Richland County 4-H youth development program.

If you have questions or want more information about the 4-H Ambassador program, contact:

4-H Ambassador Advisors:

Karleen Craddock
Richland County 4-H Educator
Extension Richland County
608-647-6148
karleen.craddock@ces.uwex.edu

Gretchen Kanable
4-H Ambassador Co-advisor
608-475-1398
gkanable@gmail.com

Updated 3/1/20

Application Procedures and Selection Criteria

To apply, 4-H members need to complete a Richland County 4-H Ambassador application form and Endorsement of Applicant form. Also submit two (2) recommendations (using the recommendation forms supplied). Return to:

Extension Richland County
Attn: 4-H Ambassador Program
1000 Hwy 14 W
Richland Center, WI 53581

Selections will be based on the applicants' ability to communicate their achievements in the areas of 4-H work, 4-H participation, 4-H citizenship, 4-H teaching leadership, office and committee leadership, and leadership and service other than 4-H. Applicants will also be asked for their ideas for promoting the Richland County 4-H Program.

Newly selected Ambassadors will be required to attend the 4-H Ambassador Orientation. Participation in the orientation is MANDATORY.

Application instructions for **NEW** 4-H Ambassadors and Jr. 4-H Ambassadors:

Complete the following:

- APPLICATION (on page 4).
- ENDORSEMENT OF APPLICATION (on page 5).
- RICHLAND COUNTY 4-H AMBASSADOR RECOMMENDATION FORMS (on pages 6 & 7).
 - a. Two (2) recommendation forms need to be completed:
 - i. One recommendation form needs to come from someone affiliated with 4-H (4-H club leader, project leader, Jr. Leader advisor, etc.)
 - ii. One recommendation form needs to come from a **non** 4-H affiliate. (Teacher, community representative, youth group leader, etc.)

When asking someone to provide references for you, be sure to include a stamped envelope addressed to: UW-Extension Richland County, Attn: 4-H Ambassador Program, 1000 Hwy 14 West, Richland Center, WI 53581

Application instructions for **RETURNING** 4-H Ambassadors:

Complete the following:

- APPLICATION (on page 4).
- **Returning Ambassadors are NOT required to submit letters of recommendation.*
- ENDORSEMENT OF APPLICATION (on page 5).
- EVALUATION/FEEDBACK – Attach a sheet with your answers to the following questions:
 - How have you benefited from being a 4-H Ambassador?
 - What suggestions do you have for improving the 4-H Ambassador program?
 - What advice would you give new 4-H Ambassadors?



Richland County 4-H Ambassador APPLICATION



Date ___/___/___

Applicant Name: _____ Date of Birth: _____

Email: _____ Gender: _____ Years involved in 4-H: _____

Grade entering: _____ School: _____

I am applying for:

Junior 4-H Ambassador (7th-8th Grade)

New 4-H Ambassador (9th-12 Grade)

Returning 4-H Ambassador (List years you served as an Ambassador _____)

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (home) _____ (cell) _____

Email: _____

How do you prefer to stay in touch (circle all that apply): TEXT EMAIL CALL MAIL FACEBOOK

Parents'/Guardians' Name(s): _____

Please type or print your responses to the following questions on a separate page. Attach to this form.

- 1. Why are you interested in this opportunity to serve as a Richland County 4-H Ambassador?**

- 2. Briefly describe your involvement in 4-H. How has this experience(s) prepared you to serve as a Richland County 4-H Ambassador?**

- 3. Describe any involvement in other organizations, school or church, which has prepared you for the role of 4-H Ambassador.**

- 4. What ideas do you have for promoting the Richland County 4-H program?**



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Endorsement of Richland County 4-H Ambassador Application

I have reviewed the Richland County 4-H Ambassador application and believe it to be accurate. This applicant has my endorsement and support in applying and potentially serving as a Richland County 4-H Ambassador.

Signature of Parent/Guardian: _____ **Date:** _____

Signature of 4-H Leader/Advisor: _____ **Date:** _____

Signature of 4-H Youth Development Agent: _____ **Date:** _____

By signing this application, I agree to the expectations for the Richland County 4-H Ambassador Program. I will serve my full one year term as a 4-H Ambassador. I also agree to attend the mandatory Ambassador Orientation.

Applicant's Signature: _____ **Date:** _____

Mail to: Extension Richland County
 Re: 4-H Ambassador Application
 1000 Hwy 14 W
 Richland Center, WI 53581

Richland County 4-H Ambassador Recommendation Form

To be completed by an adult who is not affiliated with 4-H

Thank you for agreeing to complete a recommendation for the Richland County 4-H Ambassador Program. If you have any questions regarding the program, please contact Karleen Craddock, Richland County 4-H Educator at (608) 647-6148 or karleen.craddock@wisc.edu.

Applicant Name: _____

Reference Information:

Print Name: _____ Title or Affiliation: _____

Phone: _____ Email: _____

Signed: _____ Date: _____

How do you know the applicant?

Please rate the applicant on the following qualities with 5 being the highest and 1 being the lowest.

How would you rate the applicant's confidence and ability to verbally communicate? _____ (5=highest, 1=lowest)
Comments:

How would you rate the applicant's organizational skills? _____ (5=highest, 1=lowest)
Comments:

Does the applicant give timely responses to emails, phone calls, etc.? _____ (5=highest, 1=lowest)
Comments:

How reliable is the applicant? _____ (5=highest, 1=lowest)
Comments:

Is the applicant motivated and helpful? _____ (5=highest, 1=lowest)
Comments:

Other comments (feel free to use the back for additional comments/thoughts/concerns):

Richland County 4-H Ambassador Recommendation Form

To be completed by a 4-H volunteer who has worked with the applicant

Thank you for agreeing to complete a recommendation for the Richland County 4-H Ambassador Program. If you have any questions regarding the program, please contact Karleen Craddock, Richland County 4-H Youth Development Educator at (608) 647-6148 or karleen.craddock@wisc.edu.

Applicant Name: _____

Reference Information:

Print Name: _____ Title or Affiliation: _____

Phone: _____ Email: _____

Signed: _____ Date: _____

How do you know the applicant?

What is the applicant's involvement in their 4-H Community Club? (i.e. officer, committees, activities, leadership)

What is the applicant's involvement in the Richland County 4-H program? (i.e. Jr. Leaders, countywide activities, trips)

Do you feel the applicant would be a good representative of the Richland County 4-H program? Why or why not?

Please rate the applicant on the following qualities with 5 being the highest and 1 being the lowest.

How would you rate the applicant's confidence and ability to verbally communicate? _____ (5=highest, 1=lowest)

Comments:

How would you rate the applicant's organizational skills? _____ (5=highest, 1=lowest)

Comments:

Does the applicant give timely responses to emails, phone calls, etc.? _____ (5=highest, 1=lowest)

Comments:

How reliable is the applicant? _____ (5=highest, 1=lowest)

Comments:

Is the applicant motivated and helpful? _____ (5=highest, 1=lowest)

Comments:

Other comments (feel free to use the back for additional comments/thoughts/concerns):