

## LETTER OF RECOMMENDATION

The following applicant \_\_\_\_\_ is applying to represent the Richland County 4-H program on an out-of-county trip and/or to be selected as a 4-H Award recipient. You have been identified as a person who could speak to their qualifications for these trips and awards.

Please complete the following recommendation:

- 1) Below or on a separate sheet, please discuss why the applicant is deserving of the trip and/or honors. Feel free to describe the applicant's leadership skills (i.e. communication, listening skills, presentation skills, self-confidence, teamwork, time management, responsibility, etc.) as well as any additional information that would be helpful to the selection committee.

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Recommendation should be sent directly to:

Richland County Extension Office  
4-H Trip and Award Recommendation  
1000 Highway 14 West  
Richland Center, WI 53581